



WESST Administrative Council Meeting

Date: November 22 2009

Time: 6:00 PM Mountain

Location: Skype

Attendees: Andrew Taylor, John McDonald, Shahrzad Pedram, Jordan Stosky, Claire Smith, Ryan Laing, Jackie Nichols, Liam Butters, Matt Steen, Ryan Taal

Meeting Start: 6:00 PM Mountain

Items on Agenda:	Action Items:
<p><u>Hello & Welcome</u> Shahrzad: Hello, welcome everyone. Try to follow Robert's Rules, so if you remember from before 1 – new topic, 2– on topic, and 3 – new topic.</p> <p>*kicked Andrew out due to background noise* *Claire – no mic* Shahrzad: the just of this meeting will be going over WESST Retreat 09, what you liked and didn't like. We'll get started with that.</p> <p><u>Overview of retreat</u> Shahrzad: I did say I would like to collect feedback from those delegates that did attend. John: Hey guys, here are a few comments from our students. Some people thought there was too much down time, not as many sessions and there wasn't too much going on. A little more structure next time, and making sure we're using the most of the day. Also, with plenary, the plenary was hijacked by the election when relevant issues were somewhat overlooked. Whistle wasn't blown when needed – i.e.chicken on the house competition. One person like the I'm on a boat competition. Belinda did a fantastic job preparing food for everyone. Andrew: More time on how your school does best, food was good. Safety – some of the games were getting a little out of hand. They also thought that they weren't too impressed with the late night swimming. I have a list of everyone's favourite food here. That's mostly it. The time use was a big one too. Mostly echoing what john said.</p>	



<p>Shahrzad: anything else that hasn't been said?</p> <p>Andrew: Also, and the one thing they didn't like was the get yourself to SFU part. While there are lots of schools that are used to getting around, our delegates didn't like getting themselves to SFU.</p> <p>Claire: Agreed.</p> <p>Shahrzad: Any other comments? On the note of too much down time, that's mostly because that we're under the impression that WESST Retreat is preferred with its informal atmosphere. I may have gone a little overboard with that. Maybe having a few more sessions running simultaneously. The election was also my fault as I didn't realize until after that I wasn't the best one to chair the meeting. As for safety, everyone did sign a waiver and it was mentioned in the delegate package. For anyone that attended, they should be adults and responsible that swimming at night is a large risk. I wasn't aware until after the fact though.</p> <p>Andrew: The safety was more directed at some of the events, (i.e. rugby cleats).</p> <p>Shahrzad: That was addressed right away and was reduced to tag. It's typical, and gets competitive every year from what I know. When you bring your game to the olympics, it's something the schools should take into consideration, so that the game is less violent.</p> <p>Claire: Just a quick question for you guys from Lauren and I regarding WESST Retreat 2010. We have found a great possible camp, South of Edmonton on Pigeon Lake</p> <p>Background: Ed Airport is about (at best) 30 mins south of Ed and Pigeon Lake is ~1hr south of the Airport</p> <p>Our proposal: We will shuttle the schools that are flying to a location in Leduc (where the airport is) and then we will get a bus from there to the camp</p> <p>Pros: Major time savings, cost savings, logistically easier, flights can be booked for later in the day</p>	
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Cons: You won't get to see the UofA Campus

Here's a map if you care: <http://maps.google.ca/maps?hl=en&source=hp&q=Edmonton%20International%20Airport%20to%20Pigeon%20Lake%20AB&um=1&ie=UTF-8&sa=N&tab=wl>

Claire: Straw poll? How do you feel about this idea? Comments?

Matt Steen: Fine. I've seen enough of U of A.

John McDonald: I'm fine with that.

Andrew Taylor: Agree

Liam Butters: fine

Ryan Laing: fine

Shahrzad: Seems like everyone thinks the location's fine.

Claire: Thanks guys

reinviting Jackie

Andrew Taylor: Is UBC-O another engineering college?

Shahrzad: It's a different UBC campus, but they have their own engineering program and engineering society. They are in the process of being accredited, but have not been yet to day.

Expectations from Congress

Shahrzad: I'm sure you've received my emails that I've forwarded on behalf of the organizing committee, with regards to the WESST Jet discount code, and the extenuation to the registration date.

Ryan Taal added to chat

Shahrzad: mostly the reason I'm bringing this up now is I'm wanting to hear your expectations for the general conference so I can bring them up at the Board of Directors meeting, as well as the regional meetins.

Andrew: Have we talked about the regional agreement since PM?

Shahrzad: We talked about it at WESST Retreat. If you're not up to date I can forward it.

Steen: Woo! Who cares about the Regional Agreement the Riders Won!!!



Shahrzad: The mascot motion was tabled from plenary. Someone mentioned that the Travel Subsidies clause be removed from the constitution, so that's something to be discussed in the regional meetings. Also, the budget adoption for 2010. Morgan and myself will be presenting the actual numbers for the 2009 budget, and her and Nicole are presenting the proposed budget for 2010. We'll also do a brainstorm session on what to bring back to WESST EM this year. Other than what I mentioned just now, is there anything else you want to see?

John: My first congress was back in Edmonton, and I didn't see a session on what the Federation was, and the purpose of congress, but I would like to see a CFES 101 presentation for first years. It would be nice to get the first years involved early on, get some people talking from past congresses what it's all about, and what the future of the federation is. Get the seed planted for what kind of ideas they want to present at the federation next year.

Shahrzad: I was told that there will be a general CFES intro session. I'm not sure if the CFES for dummies presentation will be in small groups, or in a large group though. If you think that's sufficient enough, let me know.

Morgan: I was going to mention that Claire and I have been brainstorming on how to make the most out of Congress by someone from WESST who has been at multiple congresses in the past. It could be a supplement to CFES 101 if people wanted to do that.

Steen: Patterson asked me about that too. That session is already booked in.

Shahrzad: Can you please expand?

Steen: Patterson asked me to help her with some type of session, but basically the session is with regards on how to bring that to the students?

Shahrzad: Last year's congress wasn't up to par with expectations, so any feedback you provide here is best.



John: Just to talk about the organizing committee that's currently sending out communications, I think they're doing a poor job of communicating with the new website is up. I just found out 3 days before the deadline that registration is due. They have done a poor job communicating with member schools about registration and whatnot.

Ryan Laing: Me too!

Shahrzad: Can you please send me the address to the old website? I don't think I have it anymore.

John: One second.

John McDonald

6:28 PM

OLD website: <http://cfes.wdog.ca/>

Claire Smith: and the only communication has been through the website, emails would have been great.

Shahrzad: So far you have expressed an intro to CFES session, and a lack of communication on the organization committee, and a session geared towards first years. Other than that, anything else that anyone wants to provide input on?

Andrew Taylor: Is this just for the regional time, or on congress in general?

Shahrzad: Congress in general; either or.

Seeing as there is none, we'll move on to the budget.

Budget

Shahrzad: i have budget down here, but Morgan and I will be finalizing numbers and we'll present it at congress. Her and nicole will work on the next year's budget.



IEC

Sharhzad: Something I just emailed out today, and I'm not sure how many of you have had a chance to read over it. It's just minutes from the meeting that Kyle had with the IEC box, or the IEC general committee as a whole. They have representatives from CFES, Bonding, and BEST, and it seems it at this point that the only organization that's behind all this is the CFES. The other organizations aren't quite ready for the whole thing. They recently started it up, and it hasn't been running for a long time like us. It might seem that IEC 2010 might go through, there might not be an IEC 2012. They're questioning whether it might be something they want to invest in. Clearly, we've invested time and money in this event, and if our partners don't have the faith, it might not be worth the while. I want your thoughts for the BoD meeting next weekend.

Claire: This to me is scary.

John: From an ESS point of view, the IEC is a little scary if held out side of Canada. We have specific budgets that are allotted for this conference, and international trips can be quite expensive. The logistical problems are quite extensive for all of this. If the other organizations BEST and Bonding, they are pretty much saying we don't want to do this because we don't have the resources. I think the CFES should realize it was a failed attempt, but it was a good run. I don't think it should be limited to BEST and Bonding, and I don't know why we have invited the US to come. I don't know if they are talking about Australia too.

Shahrzad: They are considered "unofficial" partners

Jordan: It seems from the CFES website that the IEC would provide the means for the teams to go to the competition and compete. I don't think there would be as much of a burden on the ESS as thought. I'm not sure how realistic that statement is on the website though, if they'll have enough resources to do so.



<p>Shahrzad: How many people would be in support in attending the event?</p> <p>Steen: I would</p> <p>John: YES</p> <p>Claire: Yes</p> <p>Ryan Laing: Yes</p> <p>Andrew Taylor: Yes</p> <p>Ryan Taal: Yes</p> <p>Morgan Tien: Yes, get more 'international' involvement</p> <p>Claire: But how can they run the even this year if Europe is backing out now?</p> <p>Shahrzad: they're backing out of organizing next year's event. There is an agreement to rotate the event, and they're not prepared to organize the event in 2011. It may not be a long-term running project at this point.</p> <p>John: To run this at a world-wide level, I think there would have to be a body that represented world-wide students. I can see this to be very complicated especially with no infrastructure in place. I can see that you would require at least 2 years in planning to get it in motion.</p> <p>Claire: Yes!!!</p> <p>Jordan: http://www.cfes.ca/content/internation-engineering-competition</p> <p>Shahrzad: I will definitely consider what was mentioned here, but I'll bring this to the BoD meeting next year.</p> <p>Ryan Taal: Could they hold it every couple years instead, like they do other large international events?</p> <p>Shahrzad: That's what they're considering, but I'm not sure. The short-term plans aren't set in stone, so the long term plans its something on the back of their minds. So I'm not sure to the answer of that question.</p> <p>Andy: It could be every other year, or other 3 years. What could happen if someone graduates? Are they still eligible?</p> <p>Claire: Yeah, who as winners do they pull from?</p>	
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Matt Steen: I've got some contacts I'm going to get in touch with from ENGG in the US to chat with, not as an ambassador for WESST, just for my own interest. If anyone else is interested let me know... and if this was already mentioned, my bad. I've got some major distractions going on in this house...

Shahrzad: If there's no more discussion on this, we can move on to other items. I'm not sure if Morgan wanted have discussion on anything tonight, otherwise we can start wrapping up.

Morgan: I'm good.

Shahrzad: If there's no further discussion, I would like to end the meeting. Everyone in favour?

Morgan: si.

Ryan Laing: Yes

Ryan Taal: Yes

Andrew Taylor: Good

Meeting Adjourned: 6:42 PM Mountain Time

